

Parent/Guardian 2 (continued)

Home Address (~~different from student's residential address above~~) _____

_____ Suburb: _____ Postcode: _____

Home Phone: _____ Work Phone: _____ Mobile: _____

Email: _____

Occupation: _____ Position held: _____ Employer: _____

Address of Employer: _____

Please note that any change of address must be conveyed to the Centre. Failure to notify a change of address will render this application void.

FAMILY CIRCUMSTANCES

Siblings

ENROLMENT POLICY FOR FLINDERS EARLY LEARNING CENTRE

Parents who wish to apply for a child to be admitted to Flinders Early Learning Centre should return this completed form with copies of any supporting evidence, including family emergency work and study commitments, together with the \$45.00 (including GST) per child non-refundable Waiting List Fee. The child's name will then be added to the waiting list. Several factors are taken into consideration prior to offers being made. These factors include registration date, sibling connection at either Flinders Early Learning Centre or Matthew Flinders Anglican College, supporting evidence of parents' commitments as above, the ability to meet the child's needs, and the balance of male and female children in a year level. The payment of the non-refundable fee does not guarantee placement or the opportunity for an interview. Enrolment offers are mailed to the successful candidates. At the time of acceptance of an offer, a non-refundable confirmation fee of \$150.00 is payable to secure the place. The enrolment policy may be varied at any time at the Director's discretion.

ENROLMENT PROCESS FOR MATTHEW FLINDERS ANGLICAN COLLEGE

Being enrolled or on the waiting list at Flinders Early Learning Centre does not guarantee or provide automatic waiting list placement or enrolment at Matthew Flinders Anglican College. If you wish your child to be considered for placement at Matthew Flinders Anglican College you will need to complete a separate Application for Registration form for the College. You can request a copy of this application by emailing enrolments@mfac.edu.au or telephoning the College 5477 3200. It is also available on the College website at www.mfac.edu.au/enrolments/how-to-enrol.

APPLICATION FEE PAYMENT DETAILS (\$45.00 PER STUDENT GST incl.)

Please note that a 1% surcharge applies to all credit card payments.

Please find enclosed payment of \$ _____

Cheque / Money Order (Payable to MFAC)

Visa Card Master Card

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Name on Card: _____ Expiry Date: ____ / ____ CVV: _____

Signature: _____ Date: _____

FLINDERS EARLY LEARNING CENTRE - PRIVACY NOTICE

- The Centre collects personal information, including sensitive information about children and parents or guardians, before and during the course of a child's enrolment at the Flinders Early Learning Centre. The primary purpose of collecting this information is to enable the Centre to provide responsive early education for your son/daughter.**
- Some of the information we collect is to satisfy the Centre's legal obligations, particularly to enable the Centre to discharge its duty of care.**
- Certain laws governing or relating to the operation of early learning centres require that certain information is collected. These include Public Health and Child Protection laws.**
- Health information about pupils is sensitive information within the terms of the National Privacy Principles under the Privacy Act. We ask you to provide medical reports about pupils from time to time.**
- The Centre, from time to time, discloses personal and sensitive information to others for administrative and educational purposes. This includes to other schools, government departments, the Anglican Schools Office, medical practitioners, and people providing services to the Centre, including specialist visiting teachers, coaches and volunteers.**
- If we do not obtain the information referred to above, we may not be able to enrol or continue the enrolment of your son/daughter.**
- Personal information collected from children is regularly disclosed to their parents or guardians. On occasions, **information (text and/or photographs) such as children's activities and other news is published in the College's and Centre's newsletters, magazines, social media and on the College website www.mfac.edu.au**

8. Parents may seek access to personal information collected about them and their son/daughter by contacting the Centre. **However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the Centre's**

DECLARATION

- I/We have read and understood the information applicable to registration for the waiting list at Flinders Early Learning Centre and declare our responses to be true and correct.**
- I/We undertake to advise you of any changes to our child's circumstances as described in this application**
- I/We apply for my child to be added to the waiting list at Flinders Early Learning Centre**
- I/We support all Centre policies and undertake to cooperate with teachers and administrators.
- I/We will require our child to uphold the rules of the Centre.
- I/We acknowledge and understand that being enrolled at Flinders Early Learning Centre does not guarantee waiting list placement or enrolment at Matthew Flinders Anglican College. A separate Application for Registration form is required to be completed and lodged with the College if you wish your child to be considered for placement at Matthew Flinders Anglican College.**
- I/We acknowledge and understand that the Centre reserves the right to remove any child whose behaviour for any reason is deemed by the Director to be unacceptable.**

Parent/Guardian 1:

Print Name

Signature

Date

Parent/Guardian 2:

Print Name

Signature

Date